

Minnesota Campaign Finance Board

190 Centennial Office Building, 658 Cedar St, St Paul, MN 55155



www.cfb.mn.gov

Lobbyist Report For Designated Reporting Lobbyists

Filing Instructions

- This report must be completed and filed with the Board even if there was no lobbying activity during the reporting period.
- This report may be emailed to cf.board@state.mn.us or faxed to 651-539-1196; 800-357-4114; or mailed to 190 Centennial Office Building, 658 Cedar St, St Paul, MN 55155
- All information on this report is public information and may be published on the Board's website at cfb.mn.gov
- Board staff may also be reached by phone at 651-539-1187; 800-657-3889 or by email at: cf.board@state.mn.us

Lobbyist Information

Lobbyist name	Registration number
Address	
City, State, Zip	
Email address	Telephone
Name of association, individual, political subdivision, or public higher education system represented	Registration number

Reporting Period

Due Date:

June 15, 2026

Period Covered:

January 1 through May 31, 2026

Date of termination: _____

*Authorizing lobbyists will need to terminate their registrations separately by filing a [lobbyist termination statement](#).

Certification

I, _____, certify that this report is complete, true, and correct.
(print or type name)

Signature of lobbyist

Date

Any person who signs and certifies to be true a report or statement which the person knows contains false information, or who knowingly omits required information, is subject to a civil penalty imposed by the Board of up to \$3,000 and is subject to criminal prosecution for a gross misdemeanor.

General Definitions

Lobbyist – An individual who:

- is engaged for pay or other consideration and receives more than \$3,000 from all sources in any year, for the purpose of attempting to influence legislative or administrative action or the official action of a metropolitan governmental unit by communicating or urging others to communicate with public officials or local officials in a metropolitan governmental unit or from a business whose primary source of revenue is derived from facilitating government relations or government affairs services if the individual's job duties include offering direct or indirect consulting or advice that helps the business provide those services to clients;
- or spends more than \$3,000 of the individual's own funds in any year, not including travel expenses and membership dues, for the purpose of attempting to influence legislative or administrative action or the official action of a metropolitan governmental unit, by communicating or urging others to communicate with public officials or local officials in a metropolitan governmental unit.
- is appointed as a local official or an employee in a political subdivision acting in an official capacity and who spends more than 50 hours in any month attempting to influence legislative or administrative action, or the official action of a political subdivision other than the political subdivision employing the official or employee, by communicating or urging others to communicate with public officials or local officials and receives compensation in excess of \$3,000 for lobbying in any year.
 - Included in the 50-hour time threshold: time spent monitoring legislative or administrative action, or the official action of a political subdivision, related research, analysis, and compilation and dissemination of information relating to legislative or administrative policy in Minnesota, or to the policies of political subdivisions.

Designated lobbyist - The lobbyist assigned by the entity to be responsible for reporting gifts made by the association and any original sources of funding received by the association for lobbying. *An entity that employs lobbyists must have one and only one designated lobbyist at any given time.*

Reporting (authorized) lobbyist - The lobbyist authorized to report lobbying activity for other lobbyists representing the same entity.

Check appropriate box(es) below

1. No lobbying efforts were made by me, my entity, and/or the lobbyists I am reporting for during this reporting period.

2. I, and/or the lobbyists I am reporting for, attempted to influence legislative action on behalf of this entity during the period covered by this report. (Itemize on Schedule A).

3. I, and/or the lobbyists I am reporting for, attempted to influence administrative action on behalf of this entity during this reporting period. (Itemize on Schedule A).

4. I, and/or the lobbyists I am reporting for, attempted to influence the official action of the Minnesota Public Utilities Commission on behalf of this entity during this reporting period. (Itemize on Schedule A).

5. I, and/or the lobbyists I am reporting for, attempted to influence the official action of a political subdivision on behalf of this entity during this reporting period. (Itemize on Schedule A).

6. A lobbyist I report for, or the entity we represent paid for a gift or benefit equal in value to \$5 or more to an official. (Itemize on Schedule B).

7. The entity I represent received more than \$500 from *another* entity in this calendar year to influence legislative action, administrative action, or the official action of a political subdivision. (Itemize on Schedule C).

8. **Expert Witness** I, and/or the lobbyists I am reporting for, or the entity I am lobbying on behalf of, asked an expert witness to testify or supply a report that was used to support a lobbying effort. (Itemize on Schedule D).

9. **Finance Professional** I, and/or the lobbyists I am reporting for, or the entity I am lobbying on behalf of, asked a finance professional to work on securing conduit financing from a political subdivision. (Itemize on Schedule E).

10. I am authorized to report lobbying efforts made by other lobbyists for the same entity. (Itemize name(s) of lobbyist(s) you are reporting for on Schedule G).

11. The lobbyist(s) that I am authorized to report for failed to provide me with their lobbying activity disclosure for inclusion in this report. (Attach a sheet with name(s) and registration number(s) of any non-reporting lobbyist(s)).

12. I am amending the Lobbyist Report filed on _____.
Date report filed _____

Definitions and Instructions for Schedule A

Definitions

Legislative action – includes: the development of prospective legislation, including the development of amendment language to prospective legislation; the review, modification, adoption, or rejection by a member of the legislature or an employee of the legislature, if applicable, of any (i) bill, (ii) amendment, (iii) resolution, (iv) confirmation considered by the legislature, or (v) report; the development of, in conjunction with a constitutional officer, prospective legislation or a request for support or opposition to introduced legislation; and the action of the governor in approving or vetoing any act of the legislature or portion of an act of the legislature.

Administrative action – an action by any official, board, commission or agency of the executive branch to adopt, amend, or repeal a rule under chapter 14. "Administrative action" does not include the application or administration of an adopted rule, except in cases of rate setting, power plant and powerline siting, and granting of certificates of need under section 216B.243.

Political subdivision – includes all counties, cities, townships, or school districts in the state. It also includes the Metropolitan Council, the Metropolitan Airport Commission, the Metropolitan Parks and the Open Space Commission, and the Metropolitan Sports Facilities Authority. The term also includes a government entity that has the authority to enter into a contract. The term **does not** include a state agency, board, commission, or constitutional office.

Instructions

- For this section, you must use the list of categories provided on **page 5**.
- You must report general lobbyist categories and up to four specific subjects of interest related to each general lobbying category on which you, and/or the lobbyists you are reporting for, attempted to influence **legislative action** during the reporting period.
 - If the lobbyist attempted to influence legislative action on more than four specific subjects of interest for a general lobbying category, the lobbyist, in consultation with the represented entity, must determine which four specific subjects of interest were the entity's highest priorities during the reporting period and report only those four subjects.
- You must report every state agency that had **administrative action** that the represented entity sought to influence during the reporting period. You must report the specific subjects of interest for each administrative action and the revisor of statutes rule draft number assigned to the administrative rulemaking.
- You must report the **Public Utilities Commission** project name for each rate setting, power plant and powerline siting, or granting of certification of need before the Public Utilities Commission that the represented entity sought to influence during the reporting period.
- You must report every **political subdivision** that considered official action that the represented entity sought to influence during the reporting period. The lobbyist must report the specific subjects of interest for each action.

Schedule A – List of lobbying categories

Agriculture
Arts and Culture
Bonding
Business Regulation
Cannabis, Tobacco, Alcohol
Civil – Criminal Law
E-12 Education
Elections and Campaign Finance
Energy
Environment and Natural Resources
Food and Beverage Industry
Gambling
Health Care
Higher Education
Housing
Human Services
Insurance
Labor and Workforce Development
Local Government
Public Safety
Public Utilities Commission
Sports
State Government
Taxes
Technology and Communications
Transportation
Veteran Affairs

Schedule A – Lobbying During Reporting Period

ATTACH ADDITIONAL SHEETS IF NECESSARY

As a reporting lobbyist, you must include, by lobbying type, the total lobbying effort during this reporting period by all lobbyists you are authorized to report for.

See definitions on the prior page if you have questions

Legislative Lobbying

Lobbyist Name:		Reg No.:		
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4

Lobbyist Name:		Reg No.:		
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4

Lobbyist Name:		Reg No.:		
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4

Administrative Lobbying

Lobbyist Name:		Reg No.:		
Agency, Board, Commission:		Revisor No.:		
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4
Agency, Board, Commission:		Revisor No.:		
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4
Agency, Board, Commission:		Revisor No.:		
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4

Lobbyist Name:		Reg No.:		
Agency, Board, Commission:		Revisor No.:		
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4
Agency, Board, Commission:		Revisor No.:		
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4
Agency, Board, Commission:		Revisor No.:		
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4

Public Utility Commission Lobbying

Lobbyist Name:		Reg No.:
Docket No.	Project Name	

Lobbyist Name:		Reg No.:
Docket No.	Project Name	

Lobbyist Name:		Reg No.:
Docket No.	Project Name	

Political Subdivision Lobbying

Lobbyist Name:		Reg No.:		
Political Subdivision:				
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4
Political Subdivision:				
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4
Political Subdivision:				
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4

Lobbyist Name:		Reg No.:		
Political Subdivision:				
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4
Political Subdivision:				
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4
Political Subdivision:				
General Category	Specific Subject 1	Specific Subject 2	Specific Subject 3	Specific Subject 4

Officials

- **Local Official** - A person who holds elective office in a political subdivision or who is appointed to or employed in a public position in a political subdivision in which the person has authority to make, to recommend, or to vote on as a member of the governing body, major decisions regarding the expenditure or investment of public money.
- **Public Official** - A legislator, constitutional officer, commissioner, assistant or deputy commissioner, member and chief administrative officer of a state board or commission, other state agency head, member of a metropolitan agency, member of a watershed district, watershed management organization, or a soil and water conservation district.
- **Legislative employees.**

Gifts or Benefits - Includes money; real or personal property; a service; a loan; a forbearance or forgiveness of indebtedness; promise of future employment; meals and entertainment; loans of personal property for less than payment of fair market value; giving preferential treatment for purchases; honoraria; and payments of loans or other obligations.

Loans - Does not include loans from financial institutions made in the ordinary course of business on substantially the same terms as those prevailing for comparable transactions with other persons.

Honoraria - Includes anything of value given or received for services such as making speeches, writing articles, or making presentations when there is no obligation on the part of the giver to make payment.

REASON WHY GIFT WAS GIVEN:

1. Services to assist an official in the performance of official duties, including providing advice, consultation, information, and communication in connection with legislation, and services to the official's constituents.
2. Services of insignificant monetary value.
3. A plaque or certificate.
4. Trinket or memento.
5. Informational material of unexceptional value.
6. Food or beverage at a reception, or meal provided when the official makes a speech or answers questions as part of a program.
7. Reception, meal or meeting if all members of legislature are invited at least 5 days prior to event.
8. Gift given because of the official's membership in a group, a majority of whose members are not officials, provided an equivalent gift is given to the other members of the group.
9. Gift given by a lobbyist or lobbyist principal who is a member of the official's family, unless the gift is given on behalf of someone who is not a member of the official's family.
10. Prohibited gift.

Schedule B - Honoraria, gift, loan, item or benefit

ATTACH ADDITIONAL SHEETS IF NECESSARY

You must report the full name and office of each public and local official to whom the lobbyist, lobbyist's employer, lobbyist's principal, or employee of the lobbyist gave or paid an honorarium, gift, loan, item, or benefit equal in value to \$5 or more, in a single transaction, *whether or not it was given for a lobbying purpose*.

Gifts given by political subdivisions and public higher education systems are not prohibited but must be reported.

Do not include campaign contributions.

See definitions of acceptable gifts and exemption numbers (#) on previous page.

Date	Name (list first and last name) and office held by recipient	Item given	Cost of item	Exemption # (See page 10)
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	
			\$	

Instructions for Schedule C

You must disclose the name and address of the source of the funds, *from other than the entity for which the lobbyist is registered*, that paid more than \$500 in this calendar year to the individual, association, political subdivision, or public higher education system you represent to be used for lobbying purposes. If the source is an individual list the employer, or if self-employed, the occupation, and principal place of business.

Original Source of Funds - Any source of funds, from other than the entity for which the lobbyist is registered, paid to the lobbyist, the lobbyist's employer, the entity represented by the lobbyist, or the lobbyist's principal, for lobbying purposes.

Schedule C - Other sources of funds

ATTACH ADDITIONAL SHEETS IF NECESSARY.

Do not list the amounts paid by the other source of funds.

Name and address of source	Employer/occupation/ principal place of business (if source is an individual)

Schedule D - Expert Witness Disclosure

ATTACH ADDITIONAL SHEETS IF NECESSARY

List the individuals who provided expert witness testimony for the association during this reporting period.

Expert Witness: An expert witness is not a lobbyist. An expert witness is an individual who provides information to public or local officials at the request of a lobbyist or the association the lobbyist represents. An expert witness provides testimony or a report that provides information, data, or professional opinions on which the individual has particular expertise gained through formal education, professional or occupational training, or experience in a field in which the individual is or has been employed. An expert witness must provide the testimony or report at a public meeting or the report is made a part of the public record and is available to the general public.

An individual that provided expert witness information to more than one government entity at the request of a lobbyist, for example if the expert witness testified before the city councils of St. Paul and Minneapolis, will be entered twice on this form, once for each city. Similarly, if the expert witness appeared before a government entity for the association on two separate specific subjects, for example housing density and bike lanes, then the expert witness will again be listed twice on this form, once for each subject.

Instructions

For each expert witness provide:

- The individuals first and last name.
- The employer field contains the name of the company or association that employs the expert witness. For example, for an engineer providing information as an expert witness the employer may be the construction firm where the engineer works. If an expert witness is self-employed, or is not compensated for their time providing information as an expert witness, the employer field may be left blank.
- Provide the government entity that the expert witness appeared before. For example, the name of the city, county, state agency, etc. If the expert witness appeared before the legislature, then list the body and committee name. For example, House Agriculture.
- The general lobbying category the expert witness was asked to support by providing testimony or a report.
- Provide the specific subject on which the expert witness provided information.

First Name	Last Name	Employer (If Any)	Government Entity	General Lobbying Category	Specific Subject

Schedule E – Finance Professional Disclosure

ATTACH ADDITIONAL SHEETS IF NECESSARY

List the individuals who worked on obtaining conduit financing for the association during this reporting period.

Finance Professional: A finance professional is an individual who is subject to Security Exchange Commission regulation. For the purpose of this schedule, a finance professional is an individual who is working on securing conduit financing through a political subdivision. A finance professional who is not working on conduit financing is not listed on this schedule, but may need to be listed on the expert witness schedule if the individual provides testimony or a report based on their professional knowledge at the request of a lobbyist or association. The work done by a finance professional on conduit financing does not need to be made at a public hearing or made a part of the public record

Instructions

For each financial professional provide:

- The individuals first and last name.
- The employer field contains the name of the company or association that employs the financial professional. For example, the bank or consulting firm that employees the financial professional. If the financial professional is self-employed, or is not compensated for their time, the employer field may be left blank.
- Provide the government entity that is being requested to provide conduit financing. For example, the name of the city, county, etc. Or the name of a state agency, Minnesota Health and Education Facilities Authority, for example.
- Provide the name of the conduit financing request or project name, for example the name of the housing project that is financed through the conduit financing.

First Name	Last Name	Employer	Government Entity	Conduit Financing Project

Instructions for Schedule F

With each lobbyist report, each designated lobbyist must report the name and address of:

- each person, if and by whom the lobbyist is retained or employed or, on whose behalf the lobbyist appears; or
- each officer and director of the association, if the lobbyist represents an association.

Schedule F – Officers and directors of association represented

ATTACH ADDITIONAL SHEETS IF NECESSARY

Instructions for Schedule G

As a reporting lobbyist, you must disclose the name and registration number of the lobbyist(s) you are reporting for. You must also indicate the kind of action they sought to influence during the reporting period.

- Please note that the categories and specific subjects lobbied by the lobbyist you are authorized to report for should be included in Schedule A using additional pages as needed.

Schedule G – Lobbyists Reported for

ATTACH ADDITIONAL SHEETS IF NECESSARY

Check the kind of lobbying the authorizing lobbyist engaged in.