



## Annual Report of Lobbyist Principal

Period covered: January 1 through December 31, 2018

### Lobbyist Principal Information

Name of Principal		Registration number
Name and Title of Individual Authorized to File This Principal Report		Email Address:
Address of Principal		
City, State, Zip		Telephone (daytime)
Website of Principal (If none, write No Website)		

**The report is due on March 15, 2019**

### Minnesota Expenditures

**Instructions are on the back of this form.**

- 1.)** Amount Spent to influence administrative action by the Minnesota Public Utilities Commission in cases of rate setting, power plant and power line siting, and granting of certificates of need:

\$ \_\_\_\_\_

- 2.)** Amount Spent for all other lobbying expenditures in Minnesota not included in line 1:

\$ \_\_\_\_\_

### Certification

This report is an amendment to the principal report filed for calendar year \_\_\_\_\_

I, \_\_\_\_\_, certify that this report is complete, true, and correct.  
(print or type name)

\_\_\_\_\_  
Signature of individual representing principal

\_\_\_\_\_  
Date

**A person who signs and certifies to be true a report or statement which the person knows contains false information, or who knowingly omits required information, is subject to a civil penalty imposed by the Board of up to \$3,000 and is subject to criminal prosecution for a gross misdemeanor.**

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180; 800-657-3889; or through the Minnesota Relay Service at 800-627-3529.

## Instructions

If you have a question after reviewing the following instructions please contact Board staff at 651-539-1187; 800-657-3889 or by email at: [cf.board@state.mn.us](mailto:cf.board@state.mn.us)

## Return of Form

- This form may be emailed to [cf.board@state.mn.us](mailto:cf.board@state.mn.us) or faxed to 651-539-1196; or 800-357-4114
- All information on this form or report is public information and may be published on the Board's website at <https://cfb.mn.gov>
- Do not use pencil or red ink.

## Electronic Filing Option

- This report may be filed or amended online at <https://principal.cfb.mn.gov/reporting/>
- A user name and password to use the online reporting application is sent to the individual authorized to report for a principal in February of every year. If you did not receive or have misplaced this information please contact Board staff at 651-539-1187 to have a username and password resent to you.

## Reporting Total Amount Spent

- You may round the amount spent by the principal on either administrative action by the Public Utilities Commission (line 1) or on all other lobbying efforts in Minnesota (line 2) to the nearest \$20,000. If it prefers, a principal may choose to report the actual amount spent on lobbying without rounding.
- Line 1 contains the cost of attempting to influence the actions of the Minnesota Public Utilities Commission on the items listed. All other administrative lobbying of state agencies is included in the amount reported on line 2.
- Line 2 contains the cost of legislative lobbying, lobbying of local officials of metropolitan governmental units, and administrative lobbying not contained in line 1.
- All compensation paid to lobbyists in Minnesota should be separated as appropriate and included in the amounts reported in lines 1 and 2.
- When calculating the expenditure to be reported in lines 1 and 2 remember to include: all expenditures for advertising, mailing, research, analysis, compilation and dissemination of information, and public relations campaigns; all salaries and administrative expenses for paid lobbyists and support staff; and all payments to contract lobbyists.

## Certification

- Check the amendment box only if you are amending a prior report of the principal. Be sure to indicate the calendar year for which the amendment is being filed.
- Be sure that the report is signed by the individual authorized to file the report.