



MINNESOTA

CAMPAIGN FINANCE BOARD

May 21, 2024

Dear Appellate Court Judicial Candidate:

The forms and information enclosed in this packet are to assist you in meeting the requirements of Minnesota Statutes Chapter 10A, which governs campaign finance and disclosure for state-level offices in Minnesota. As a candidate for election, you will be required to meet various statutory requirements. Please review this letter and the enclosed disclosure calendar for information about registration requirements and reporting deadlines.

DO YOU NEED TO REGISTER A PRINCIPAL CAMPAIGN COMMITTEE WITH THE BOARD?

If you spend only your own money on your campaign, you are not required to register a principal campaign committee with the Board. A candidate who accepts contributions from others must register a committee within 14 days of the date on which the total value of contributions received from sources other than the candidate exceeds \$750. If you need to register a principal campaign committee the necessary form is included in this packet.

If you are not required to register a principal campaign committee but you spend more than \$750 (not including the filing fee to appear on the ballot) of your own money to influence your election you must still file Reports of Receipts and Expenditures that disclose your financial activity on behalf of your campaign. You may call the Board's office at 651-539-1188 or 800-657-3889 or email us at cfb.reports@state.mn.us and request that a report form be mailed or emailed to you. The reports are due June 14, 2024, July 29, 2024, September 24, 2024, and October 28, 2024.

UPCOMING CRITICAL DEADLINE:

- **JUNE 14, 2024, REPORT OF RECEIPTS AND EXPENDITURES** - If you register a campaign committee with the Board, or are required to report personal expenditures as explained above, you will need to file a report by June 14, 2024. This report covers the period of January 1, 2024 through May 31, 2024.

ECONOMIC INTEREST STATEMENT REQUIREMENT - A candidate elected to judicial office will be required to file an Economic Interest Statement with the Board within 60 days of assuming office. An Economic Interest Statement shows who employs the person completing the form, where the person owns non-homesteaded real property in Minnesota, the person's financial investments, and whether the person has any financial interests in horseracing. The Board puts information from the completed Economic Interest Statement on its website to make it easier for people to know when an elected official could have a conflict of interest. If you are elected to judicial office the Board will send you an Economic Interest Statement form to complete after you assume office.

ELECTRONIC FILING REQUIRED - All state-level candidates with a registered committee are required to file periodic Reports of Receipts and Expenditures electronically. The Board provides at no charge the Campaign Finance Reporter Online (CFRO) application for filing the reports electronically. The treasurer will receive a username and password in the mail after the principal campaign committee is registered with the Board.

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CANDIDATE / TREASURER TRAINING - Staff periodically provides online training sessions. Check the calendar of upcoming training sessions on the Board's website at: train.cfb.mn.gov/training/. The Board has produced a candidate handbook that is a great reference for treasurers and first-time candidates, which is available at: cfb.mn.gov/filer-resources/self-help/handbooks/candidates.

Additionally, there is a recorded compliance training video and a recorded CFRO training video available at: cfb.mn.gov/filer-resources/self-help/education-and-tools/online-videos/. On the same web page there are also many short videos on how to use Campaign Finance Reporter Online (CFRO) and other short videos regarding compliance that you may watch at your convenience.

Forms Included in This Packet

- **Campaign Committee Registration Form**
- **Contribution Limits**
- **2024 Disclosure Calendar**

If you have questions about this packet, please email or call Melissa Stevens, Compliance Officer, at melissa.stevens@state.mn.us or 651-539-1188.

Sincerely,



Jeff Sigurdson
Executive Director

Campaign Finance and Public Disclosure Board

190 Centennial Office Building, 658 Cedar St, St Paul, MN 55155 <https://cfb.mn.gov/>



Registration and Statement of Organization Principal Campaign Committee

under Minn. Stat. §§ 10A.14 and 10A.19

Instructions

- This statement is due at the Campaign Finance and Public Disclosure Board office within 14 days after the Candidate raises or spends in excess of \$750, or within 10 days after any change in previously filed information.
- All required sections must be filled in before the committee can be registered.
- This form may be emailed to cf.board@state.mn.us or faxed to 651-539-1196; 800-357-4114
- All information on this form or report is public information and may be published on the Board's website at <https://cfb.mn.gov/>
- It is unlawful to use this information for commercial purposes.
- Do not use pencil or red ink.
- Board staff may also be reached by phone at 651-539-1187 or 800-657-3889 or by email at cf.board@state.mn.us

Registration

New Registration

Amendment: Registration No. _____

Candidate

Candidate name	
Address (Line 1)	
Address (Line 2)	
City, state, zip	
Telephone (Daytime)	Email address (Required, or write "No email")

Office sought

Constitutional office (Specify) _____ Senate: Distr # _____ House of Representatives: Distr # _____
 Supreme Court Appeals Court District Court: Distr # _____ Seat # _____

Party affiliation

Democratic Farmer Labor Grassroots-Legalize Cannabis Party Independence Party Minnesota Libertarian Party Minnesota
 Republican Party Minnesota Green Party Minn Legal Marijuana Now Party Other _____

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180; 800-657-3889; or through the Minnesota Relay Service at 800-627-3529.

2023 – 2024 ELECTION CYCLE SEGMENT CONTRIBUTION LIMITS

All contribution limits apply to the total of cash contributions, in-kind contributions, and loans received during the two-year period from January 1, 2023, through December 31, 2024.

Individual and Candidate Contribution Limits. Applies to the aggregate of contributions received during 2023 and 2024 from an individual, political committee, or a political fund (excluding political party units), unregistered associations, and from the candidate’s personal funds.

Office	2023- 2024 Contribution Limit Total Amount for Two-Year Period	2023 – 2024 Candidate’s Personal Contribution Limit - Total Amount for Two-Year Period (applicable only to candidates who have signed a public subsidy agreement)
Governor/Lt. Governor	\$2,000	\$10,000
Attorney General	\$1,500	\$7,500
Secretary of State and State Auditor	\$1,000	\$5,000
Senate	\$1,000	\$5,000
House of Representatives	\$1,000	\$5,000
Judicial Office	\$2,500	Not applicable

Aggregate Political Party Unit and Terminating Principal Campaign Committee Contribution Limits.

Applies to the aggregate of contributions received during 2023 and 2024 from all political party units and terminating principal campaign committees. Party units include a party caucus in the legislature, a state party, and party units in legislative districts, congressional districts, counties, municipalities, and precincts in aggregate.

Office	2023 - 2024 Political Party and Terminating Committee Contribution Limit Total Amount for Two-Year Period
Governor/Lt. Governor	\$20,000
Attorney General	\$15,000
Secretary of State, State Auditor	\$10,000
Senate	\$10,000
House of Representatives	\$10,000
Judicial Office	\$25,000

Aggregate contribution limits. All candidates (except judicial candidates) are subject to an aggregate contribution limit. This limit is not dependent on the signing of a public subsidy agreement. The aggregate contribution limit does not increase for first-time candidates or for candidates who do not sign a public subsidy agreement. This limit applies to the aggregate of all contributions and loans from lobbyists, political committees or political funds, and associations not registered with the Board.

Office	Aggregate Limit for 2023 - 2024 Election Cycle Segment
Governor/Lt. Governor	\$376,400
Attorney General	\$50,200
Secretary of State, State Auditor	\$25,100
Senate	\$7,300
House of Representatives	\$16,100

CAMPAIGN EXPENDITURE LIMITS FOR 2023 – 2024 ELECTION CYCLE SEGMENT

All expenditure limits apply to the total campaign expenditures incurred during the two-year period from January 1, 2023, through December 31, 2024. All expenditure limits apply only to candidates who sign a public subsidy agreement.

Office	A 2023 - 2024 Base Spending Limit	B 2023 – 2024 Limit for Candidate Running for Office for the First Time	C 2023 – 2024 Limit for Candidate with Closely Contested Primary	D 2023 – 2024 Limit for First Time Candidate with Closely Contested Primary
Governor/Lt. Governor	\$1,882,000	\$2,070,200	N/A	N/A
Attorney General	\$251,100	\$276,210	N/A	N/A
Secretary of State, State Auditor	\$125,700	\$138,270	N/A	N/A
Senate	\$36,400	\$40,040	N/A	N/A
House of Representatives	\$80,300	\$88,330	\$96,360	\$105,996

Spending limit. The spending limit includes the total of:

1. Monetary campaign expenditures,
2. In-kind campaign expenditures, and
3. Unpaid campaign expenditures.

Election Cycle Segments. The spending limit is higher in a two-year segment during which an election is held for the office sought.

First-Time Candidate. A candidate is eligible for a 10% increase in the base campaign expenditure limit if the following conditions are met:

1. The candidate has not previously held the same office. For the legislature the office is House of Representatives or State Senate, without regard to any specific district.
2. The candidate has not previously been on the primary or general election ballot for that office.
3. The candidate has not in the past 10 years raised or spent more than \$750 in a run for any other office whose territory now includes a population that is more than one-third of the population in the territory of the office the candidate is now seeking.

Closely Contested Primary election. A candidate is eligible for a 20% spending limit increase for having a closely contested primary election if the following conditions are met:

1. The candidate won the primary election, and had at least one opponent in the primary election,
2. The candidate received fewer than twice as many votes as any one of the opponents in the primary. The closely contested primary spending limit increase is available for use only after the primary election.

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2024 Disclosure Calendar for Appellate Court Candidates

Minnesota Campaign Finance and Public Disclosure Board

Please Note: The requirements specified in this calendar through June 4, 2024, apply to all candidates for appellate courts whose seat will be on the ballot in 2024. After that date, appellate candidates who did not file an affidavit of candidacy to be on the 2024 ballot should follow the calendar for candidates not running for office.

2024

January 31	2023 year-end report of receipts and expenditures due. Period covered: 1/1/2023 through 12/31/2023.
February 1	\$25 per day late filing fee begins for failure to file the year-end report of receipts and expenditures.
March 31	Last day of transactions included in the first report of receipts and expenditures.
April 15	First report of receipts and expenditures due. Period covered: 1/1/2024 through 3/31/2024.
April 16	\$25 per day late filing fee begins for failure to file the first report of receipts and expenditures.
May 21	Candidate filing period opens to run for office. Judicial candidates do not have to file a statement of economic interest until after taking the oath of office.
May 31	Last day of transactions included in the second report of receipts and expenditures.
June 4	Last day for candidates to file to run for office.
June 14	Second report of receipts and expenditures due. Period covered: 1/1/2024 through 5/31/2024.
June 17	\$25 per day late filing fee begins for failure to file the second report of receipts and expenditures.
July 22	Last day of transactions included in the third report of receipts and expenditures.
July 23 through August 12	24 Hour Reporting of Large Contributions – Pre-primary-election Contributions and loans from any one source totaling more than \$2,000 for appellate court candidates must be reported to the Board electronically or in person by 4:30 p.m. on the next business day after receipt and also on subsequent reports of receipts and expenditures for the year. Failure to file the notice on time will result in a \$50 per day late filing fee. Note: Candidates who are unopposed at the primary election do not need to report large contributions during this period.

- July 29 **Third report of receipts and expenditures due – Pre-primary.** Period covered: 1/1/2024 through 7/22/2024.
- July 30 \$50 per day late filing fee begins for failure to file the third report of receipts and expenditures.
- August 13 PRIMARY ELECTION
- September 17 Last day of transactions included in the fourth report of receipts and expenditures.
- September 24 **Fourth report of receipts and expenditures due.** Period covered: 1/1/2024 through 9/17/2024. **Note:** Candidates who lost the primary election do not need to file this report.
- September 25 \$25 per day late filing fee begins for failure to file the fourth report of receipts and expenditures.
- October 21 Last day of transactions included in the fifth report of receipts and expenditures.
- October 22 through November 4 **24 Hour Reporting of Large Contributions – Pre-general-election**
Contributions and loans from any one source totaling more than \$2,000 for appellate court candidates must be reported to the Board electronically or in person by 4:30 p.m. on the next business day after receipt and also on subsequent reports of receipts and expenditures for the year. Failure to file the notice on time will result in a \$50 per day late filing fee. **Note:** Candidates who lost the primary election do not need to report large contributions during this period.
- October 28 **Fifth report of receipts and expenditures due – Pre-general.** Period covered: 1/1/2024 through 10/21/2024. **Note:** Candidates who lost the primary election do not need to file this report.
- October 29 \$50 per day late filing fee begins for failure to file the fifth report of receipts and expenditures.
- November 5 GENERAL ELECTION

2025

- January 31 **2024 year-end report of receipts and expenditures due.** Period covered: 1/1/2024 through 12/31/2024.
- February 3 \$25 per day late filing fee begins for failure to file the year-end report of receipts and expenditures.