



MINNESOTA CAMPAIGN FINANCE BOARD

May 21, 2024

Dear House of Representatives Candidate:

The forms and information enclosed in this packet are to assist you in meeting the requirements of Minnesota Statutes Chapter 10A, which governs campaign finance and disclosure for state level candidates in Minnesota. As a candidate for election, you will be required to meet various statutory requirements and deadlines. Please review this letter and the enclosed disclosure calendar for information about the campaign finance and disclosure deadlines and requirements.

UPCOMING CRITICAL DEADLINES:

- **WITHIN 14 DAYS AFTER YOU FILE AN AFFIDAVIT OF CANDIDACY** - You must complete and file the Economic Interest Statement. An Economic Interest Statement is required by statute from each candidate filing for state representative. Even incumbent candidates who already have an Economic Interest Statement on file with the Board must file a new statement within 14 days of filing for office.
- **JULY 23, 2024, PUBLIC SUBSIDY AGREEMENT** - The last day you may complete and file the Public Subsidy Agreement if you wish to be eligible to receive a public subsidy payment. Please read the Agreement carefully. Once the Agreement is signed and filed it may not be rescinded.
- **JULY 29, 2024, AFFIDAVIT OF CONTRIBUTIONS** - The last day you may file the Affidavit of Contributions. In order to file the Affidavit, you must accumulate between January 1, 2023, and July 22, 2024, at least \$1,500 in cash contributions. Only the first \$50 received from individual contributors who are eligible to vote in this state may be counted towards this amount.

Registering a campaign committee, signing and filing the Public Subsidy Agreement, receiving the qualifying contributions, and filing the Affidavit are required to be eligible to receive a public subsidy payment. Please note that the deadline for collecting contributions that count towards the qualifying amount is one week earlier than the deadline for filing the Affidavit with the Board. In-kind contributions and anonymous contributions may not be counted towards the qualifying amount. The Affidavit may be filed using Campaign Finance Reporter Online (CFRO), the free reporting application provided by the Board. The affidavit is also available on the Board's website at: cfb.mn.gov/reports/#!/affidavit-of-contributions/ and can be filed as soon as the candidate reaches the \$1,500 threshold. Please note that the affidavit of contributions is due the same day as the pre-primary report of receipts and expenditures but they both must be filed.

- **WITHIN 14 DAYS AFTER RAISING OR SPENDING MORE THAN \$750** (other than your own personal funds) to influence your nomination or election - You must complete and file a Registration and Statement of Organization with the Board. A registration form is included in this packet in case you have not already formed a principal campaign committee.
- **JULY 29, 2024, PRE-PRIMARY REPORT OF RECEIPTS AND EXPENDITURES DUE** - This Report of Receipts and Expenditures is the first of two scheduled campaign finance reports filed with the Board during 2024. This report covers the period of January 1, 2024, through July 22, 2024.

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- **ELECTRONIC FILING REQUIRED** - All state-level candidates with a registered committee are required to file periodic Reports of Receipts and Expenditures electronically. The Board provides at no charge the Campaign Finance Reporter Online (CFRO) application for filing the reports electronically. The treasurer will receive a username and password in the mail after the principal campaign committee is registered with the Board.
- **CANDIDATE / TREASURER TRAINING** - Staff periodically provides online training sessions. Check the calendar of upcoming training sessions on the Board's website at: train.cfb.mn.gov/training/. The Board has produced a candidate handbook that is a great reference for treasurers and first time-candidates, which is available at: cfb.mn.gov/filer-resources/self-help/handbooks/candidates.

Additionally, there is a recorded compliance training video and a recorded CFRO training video available at: cfb.mn.gov/filer-resources/self-help/education-and-tools/online-videos/. On the same web page there are also many short videos on how to use Campaign Finance Reporter Online (CFRO) and other short videos regarding compliance that you may watch at your convenience.

Forms Included in This Packet

- **Contribution and Expenditure Limits**
- **2024 Disclosure Calendar**
- **Economic Interest Statement**
- **Campaign Committee Registration Form**
- **Public Subsidy Agreement**

If you have questions about this packet, please email or call Melissa Stevens, Compliance Officer, at melissa.stevens@state.mn.us or 651-539-1188.

Sincerely,



Jeff Sigurdson
Executive Director

2023 – 2024 ELECTION CYCLE SEGMENT CONTRIBUTION LIMITS

All contribution limits apply to the total of cash contributions, in-kind contributions, and loans received during the two-year period from January 1, 2023, through December 31, 2024.

Individual and Candidate Contribution Limits. Applies to the aggregate of contributions received during 2023 and 2024 from an individual, political committee, or a political fund (excluding political party units), unregistered associations, and from the candidate’s personal funds.

Office	2023- 2024 Contribution Limit Total Amount for Two-Year Period	2023 – 2024 Candidate’s Personal Contribution Limit - Total Amount for Two-Year Period (applicable only to candidates who have signed a public subsidy agreement)
Governor/Lt. Governor	\$2,000	\$10,000
Attorney General	\$1,500	\$7,500
Secretary of State and State Auditor	\$1,000	\$5,000
Senate	\$1,000	\$5,000
House of Representatives	\$1,000	\$5,000
Judicial Office	\$2,500	Not applicable

Aggregate Political Party Unit and Terminating Principal Campaign Committee Contribution Limits.

Applies to the aggregate of contributions received during 2023 and 2024 from all political party units and terminating principal campaign committees. Party units include a party caucus in the legislature, a state party, and party units in legislative districts, congressional districts, counties, municipalities, and precincts in aggregate.

Office	2023 - 2024 Political Party and Terminating Committee Contribution Limit Total Amount for Two-Year Period
Governor/Lt. Governor	\$20,000
Attorney General	\$15,000
Secretary of State, State Auditor	\$10,000
Senate	\$10,000
House of Representatives	\$10,000
Judicial Office	\$25,000

Aggregate contribution limits. All candidates (except judicial candidates) are subject to an aggregate contribution limit. This limit is not dependent on the signing of a public subsidy agreement. The aggregate contribution limit does not increase for first-time candidates or for candidates who do not sign a public subsidy agreement. This limit applies to the aggregate of all contributions and loans from lobbyists, political committees or political funds, and associations not registered with the Board.

Office	Aggregate Limit for 2023 - 2024 Election Cycle Segment
Governor/Lt. Governor	\$376,400
Attorney General	\$50,200
Secretary of State, State Auditor	\$25,100
Senate	\$7,300
House of Representatives	\$16,100

CAMPAIGN EXPENDITURE LIMITS FOR 2023 – 2024 ELECTION CYCLE SEGMENT

All expenditure limits apply to the total campaign expenditures incurred during the two-year period from January 1, 2023, through December 31, 2024. All expenditure limits apply only to candidates who sign a public subsidy agreement.

Office	A 2023 - 2024 Base Spending Limit	B 2023 – 2024 Limit for Candidate Running for Office for the First Time	C 2023 – 2024 Limit for Candidate with Closely Contested Primary	D 2023 – 2024 Limit for First Time Candidate with Closely Contested Primary
Governor/Lt. Governor	\$1,882,000	\$2,070,200	N/A	N/A
Attorney General	\$251,100	\$276,210	N/A	N/A
Secretary of State, State Auditor	\$125,700	\$138,270	N/A	N/A
Senate	\$36,400	\$40,040	N/A	N/A
House of Representatives	\$80,300	\$88,330	\$96,360	\$105,996

Spending limit. The spending limit includes the total of:

1. Monetary campaign expenditures,
2. In-kind campaign expenditures, and
3. Unpaid campaign expenditures.

Election Cycle Segments. The spending limit is higher in a two-year segment during which an election is held for the office sought.

First-Time Candidate. A candidate is eligible for a 10% increase in the base campaign expenditure limit if the following conditions are met:

1. The candidate has not previously held the same office. For the legislature the office is House of Representatives or State Senate, without regard to any specific district.
2. The candidate has not previously been on the primary or general election ballot for that office.
3. The candidate has not in the past 10 years raised or spent more than \$750 in a run for any other office whose territory now includes a population that is more than one-third of the population in the territory of the office the candidate is now seeking.

Closely Contested Primary election. A candidate is eligible for a 20% spending limit increase for having a closely contested primary election if the following conditions are met:

1. The candidate won the primary election, and had at least one opponent in the primary election,
2. The candidate received fewer than twice as many votes as any one of the opponents in the primary. The closely contested primary spending limit increase is available for use only after the primary election.

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180 or 800-657-3889; or for TTY/TDD communications contact us through the Minnesota Relay Service at 800-627-3529.



2024 Disclosure Calendar for Candidates for House and District Courts

Minnesota Campaign Finance and Public Disclosure Board

Please Note: This calendar does not apply to house of representatives or district court candidates who are NOT filing for office in 2024.

2024

January 31	2023 year-end report of receipts and expenditures due. Period covered: 1/1/2023 through 12/31/2023.
February 1	\$25 per day late filing fee begins for failure to file the year-end report of receipts and expenditures.
February 12 through May 20	Legislative session. House candidates may not accept or solicit contributions from political committees, political funds, lobbyists, or unregistered associations. This prohibition applies to incumbent and non-incumbent candidates, but does not apply to judicial and special election candidates.
May 20	Publication of estimates of election year 2024 public subsidy amounts available for House candidates.
May 21	Candidate filing period opens to run for office. House candidates must file a statement of economic interest within 14 days after filing for office. Judicial candidates do not need to file a statement of economic interest until after taking the oath of office.
June 4	Last day for candidates to file to run for office.
June 18	Notification to House candidates of the minimum amount of public subsidy they may expect to receive.
July 19	60 th day after the legislature adjourned. Constituent services by House candidates (incumbents only) after this date are reported as 100% campaign expenditures.
July 22	Last day for House candidates to raise contributions to qualify for public subsidy.
July 22	Last day of transactions included in the pre-primary report of receipts and expenditures.
July 23	Last day for House candidates to sign and file a public subsidy agreement.
July 23 through August 12	24 Hour Reporting of Large Contributions – Pre-primary-election Contributions and loans from any one source totaling more than \$500 for House candidates and more than \$400 for district court candidates must be reported to the Board electronically or in person by 4:30 p.m. on the next business day after receipt and also on subsequent reports of receipts and expenditures for the year. Failure to file the notice on time will result in a \$50 per day late filing fee. Note: Candidates who are unopposed at the primary election do not need to report large contributions during this period.

July 29	Last day to file an affidavit of contributions to qualify for public subsidy.
July 29	Pre-primary report of receipts and expenditures due. Period covered: 1/1/2024 through 7/22/2024.
July 30	\$50 per day late filing fee begins for failure to file the pre-primary report of receipts and expenditures.
August 13	PRIMARY ELECTION
August 27	Public subsidy payment distributed to eligible candidates not later than one week after the state canvassing board certification of the primary election.
October 21	Last day of transactions included in the pre-general report of receipts and expenditures.
October 22 through November 4	24 Hour Reporting of Large Contributions – Pre-general-election Contributions and loans from any one source totaling more than \$500 for House candidates, and more than \$400 for district court candidates, must be reported to the Board electronically or in person by 4:30 p.m. on the next business day after receipt and also on subsequent reports of receipts and expenditures for the year. Failure to file the notice on time will result in a \$50 per day late filing fee. Note: Candidates who lost the primary election do not need to report large contributions during this period.
October 28	Pre-general report of receipts and expenditures due. Period covered: 1/1/2024 through 10/21/2024. Note: Candidates who lost the primary election do not need to file this report.
October 29	\$50 per day late filing fee begins for failure to file the pre-general report of receipts and expenditures.
November 5	GENERAL ELECTION
December 31	Public subsidy agreements expire.

2025

January 31	2024 year-end report of receipts and expenditures due. Period covered: 1/1/2024 through 12/31/2024.
February 3	\$25 per day late filing fee begins for failure to file the year-end report of receipts and expenditures.



MINNESOTA CAMPAIGN FINANCE BOARD

190 Centennial Office Building, 658 Cedar St, St Paul, MN 55155

cfb.mn.gov

Original Statement of Economic Interest for Candidates for Elective Office

Filing instructions

(General instructions for completing the form start on page 2)

- The statement must be received by the Campaign Finance and Public Disclosure Board within 14 days after a candidate file an affidavit of candidacy.
- Late fees will accrue for a statement not received by the due date.
- This form may be filed by mail to the address above, by email to cfb.eis@state.mn.us, or by fax to 651-539-1196 or 800-357-4114.
Fax filers: Keep the original and a fax confirmation notice as proof of timely filing.
- All information on this statement is public information and may be published on the Board's website.
- It is unlawful to use information filed with the Board for commercial purposes.
- Board staff may be reached by telephone at 651-539-1187 or 800-657-3889 or by email at cfb.eis@state.mn.us.

Individual information

Employment information

Name	Occupation
Address at which you wish to receive mail from the Board (You may use either a home or business address)	Name of employer (You may need to include your employer as a source of compensation on page 2. Also indicate here if self-employed or unemployed.)
City, state, zip	Business address (This address will be posted on the Board's website)
Telephone (Optional, may be a business number, will not be published on the Board's website)	Business city, state, zip
Email address	

Public official information

Office sought	District #
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Certification

I, _____, certify that the information contained on this form, including information
(Print or type name) on the schedules, is complete, true, and correct.

Signature

Date

Notice: Any person who signs and certifies to be true a statement which the person knows contains false information or omits required information is subject to a civil penalty imposed by the Board of up to \$3,000 and is subject to criminal prosecution for a gross misdemeanor.

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180 or 800-657-3889 or through the Minnesota Relay Service at 800-627-3529.

Reporting period

The reporting period is the calendar month before the month in which you filed your affidavit of candidacy.

Sources of compensation

List all businesses from which you or your spouse received more than \$250 in compensation in any calendar month during the reporting period. You should include any employer listed on the first page if it is a business as described below.

“Business” means an association, corporation, partnership, limited liability company, limited liability partnership, or other organized legal entity. An individual acting alone in the individual's own capacity, such as in the form of a sole proprietorship, is not a business for purposes of this statement, nor is a government agency.

“Compensation” means any payment for labor or personal services as a director, officer, owner, member, partner, employer, or employee of a business. Compensation does not include payments that do not result from the performance of services, such as rental income, social security payments, unemployment compensation, workers’ compensation, pension benefits, or insurance benefits.

----- Check each applicable box -----

Name of source	Director	Officer	Owner	Member	Partner	Employer	Employee

Compensation from lobbyist, lobbyist principal, or interested person, for services as an independent contractor or consultant

Complete this section if you as an individual received more than \$250 in compensation in any calendar month during the reporting period for consulting or independent contractor services provided to a lobbyist, lobbyist principal, or interested person. The \$250 in compensation does not include payment for actual and reasonable expenses received while providing services as a consultant or independent contractor.

If payment was delivered by an individual or association on behalf of a lobbyist, lobbyist principal, or interested person you must list both the individual or association that delivered the payment, and the lobbyist, lobbyist, principal, or interested person that received the services you provided.

A list of lobbyists in Minnesota is available on the Board’s website at cfb.mn.gov/reports/current-lists/#/all-registered-lobbyists/all/.

A list of lobbyist principals in Minnesota is available on the Board’s website at: cfb.mn.gov/reports/current-lists/#/lobbying-entities/all/.

An “interested person” means a person or a representative of a person or association that has a direct financial interest in a decision that the individual receiving the compensation is authorized to make as a public or local official or will be authorized to make if the individual becomes a public or local official. To be direct, the financial interest of the person or association paying the compensation to the individual must be of greater consequence to the payer than the general interest of other residents or taxpayers of the individual's governmental unit.

Name of lobbyist, lobbyist principal, or interested person	Name of individual or association that delivered payment on behalf of lobbyist, lobbyist principal, or interested person (if any)

Business ownership

If you or your spouse own 25% or more of a business **and** received more than \$250 in any month during the reporting period as an employee of that business, list the business or professional activity category from page 6 that best describes the main function of the business. Please provide information for both you and your spouse, but do not disclose specific ownership details of the listed items.

Business or professional activity category (See page 6)

Independent contracting

If you or your spouse received more than \$2,500 for work as an independent contractor in the past 12 months, list the business or professional activity category from page 6 that best describes the nature of that work. Please provide information for both you and your spouse, but do not disclose specific ownership details of the listed items.

Business or professional activity category (See page 6)

Securities

List all businesses whose securities are valued at more than \$10,000 that you or your spouse individually or jointly held at any time during the reporting period. Use the definition of business from the Sources of compensation section on the previous page.

“Securities” means stocks, shares, bonds, warrants, options, pledges, notes, mortgages, annuities, debentures, leases, and commercial paper in any corporation, partnership, trust, or other association. “Securities” does not include shares of mutual funds, shares of exchange-traded funds, or defined benefit pension plans. For stocks, list the name of the business. Do not list the exchange symbol, total shares, or value of a security.

For retirement accounts like IRAs or 401(k)s, list the individual investment items held through the account. For example, if you have an IRA managed by Charles Schwab, do not list Charles Schwab – IRA. Instead, obtain an itemized listing of the investments held in the IRA and report those investments that meet the definition of security and exceed \$10,000 in value. Please provide information for both you and your spouse, but do not disclose specific ownership details of the listed items.

Name of business or security	Name of business or security

Real property

Do not report your homestead. Report interests in all other real property located in Minnesota that you and your spouse have held individually or jointly at any time during the reporting period. You must report for you and your spouse the following interests: a fee simple interest (you are an owner, even if you owe a mortgage), a contract for deed as a buyer or seller, or a mortgage that you hold as a seller. This includes a list of all real property in Minnesota owned by a partnership in which you or your spouse holds an interest.

Report an option to buy if the value of the option is more than \$2,500 or if the fair market value of the optioned property is more than \$50,000 even if the value of the option itself is \$2,500 or less. For each property list the county in which the property is located. Also, list the street address and city, or if the property does not have a street address, the section, township, and range where the property is located and the approximate acreage.

Upon written request and for good cause shown, the Board may waive the requirement that a public official disclose the address of a secondary residence of the official. Contact Board staff if you want to request this waiver. Please provide information for both you and your spouse but do not disclose specific ownership details of the listed items.

----- Check one -----

MN County	Street address and city; or section, township, and range	Own (Even if paying a mortgage)	Contract for deed (As buyer or seller)	Option to buy: Option value greater than \$2,500	Option to buy: Property value greater than \$50,000	Mortgage (Only if held as seller)	Acreage (If applicable)

Government agency interests

Complete this schedule if you or your spouse held, or owned 25% or more of a business that held, a contract, professional license, lease, or franchise, issued or entered into by the government agency on which you serve. Describe each contract, professional license, lease, or franchise issued by the agency on which you serve, but do not identify if the contract, professional license, lease, or franchise was issued to you, your spouse, or a business.

Description of contract, professional license, lease, or franchise	Description of contract, professional license, lease, or franchise

Honoraria

Report the amount and source of each honoraria worth more than \$250 received during the reporting period, including the source's name and address. An honorarium is anything of value received for a service when there is no obligation on the part of the giver to pay. Examples of honoraria could include payment for speeches, presentations, or articles.

Amount	Source

Pari-mutuel horse racing interests

Report any investment, ownership, or interest in property connected to pari-mutuel horse racing in the United States or Canada, including a race horse. Include direct, indirect, partial or full interests held by you or an immediate family member.

----- Check one -----

	Partial interest	Full interest	Description of interest (Horse, stable, etc.)
Official direct interest			
Official indirect interest			
Family interest			

Business and professional activity categories

Use these categories for the business ownership and independent contracting categories on page 3. If you need more information to decide which category to use, please see the chart on the Internal Revenue Service website at catirs.gov/instructions/i1040sc#idm140495537003200.

Accommodation	Utilities
Administrative and Support Services	Warehousing & Storage Facilities
Agriculture, Forestry, Hunting, & Fishing	Waste Management & Remediation Services
Agriculture & Forestry Support Activities	Wholesale Trade - Merchant Wholesalers (Durable Goods)
Amusement, Gambling, & Recreation Industries	Wholesale Trade - Merchant Wholesalers (Nondurable Goods)
Broadcasting (except internet) & Telecommunications (including internet service providers)	Wholesale Electronic Markets and Agents & Broke
Construction of Buildings	
Construction - Heavy and Civil Engineering	
Construction - Specialty Trade Contractors	
Credit Intermediation & Related Activities	
Data Processing Services (including internet publishing)	
Educational Services	
Food Services & Drinking Places	
Health Care - Ambulatory Health Care Services	
Health Care - Hospitals	
Health Care - Nursing & Residential Care Facilities	
Information (publishing industries except internet)	
Insurance Agents, Brokers, & Related Activities	
Manufacturing - Chemical	
Manufacturing - Food	
Manufacturing - Leather & Allied Product	
Manufacturing - Nonmetallic Mineral Product	
Manufacturing - Other	
Mining	
Motion Picture & Sound Recording	
Museums, Historical Sites, & Similar Institutions	
Performing Arts, Spectator Sports, & Related Industries	
Personal & Laundry Services	
Professional, Scientific, & Technical Services (Architectural, Engineering, & Related Services)	
Professional, Scientific, & Technical Services (Computer Systems Design & Related Services)	
Professional, Scientific, & Technical Services (Legal, Accounting, Payroll, & Tax Preparation Services)	
Professional, Scientific, & Technical Services (Specialized Design Services)	
Professional, Scientific, & Technical Services (Other)	
Real Estate	
Religious, Grantmaking, Civic, Professional, & Similar Organizations	
Rental & Leasing Services	
Repair & Maintenance Services	
Retail - Building Material & Garden Equipment & Supplies Dealers	
Retail - Clothing & Accessories Stores	
Retail - Electronic & Appliance Stores	
Retail - Food & Beverage Stores	
Retail - Furniture & Home Furnishing Stores	
Retail - Gasoline Stations	
Retail - General Merchandise Stores	
Retail - Health & Personal Care Stores	
Retail - Motor Vehicle & Parts Dealers	
Retail - Sporting Goods, Hobby, Book, & Music Stores	
Retail - Miscellaneous Store Retailers	
Retail - Non-store Retailers	
Securities, Commodity Contracts, & Other Financial Investments & Related Activities	
Social Assistance	
Transportation	
Transportation (couriers and messengers)	
Unclassified Establishments (unable to classify)	

Campaign Finance and Public Disclosure Board

190 Centennial Office Building, 658 Cedar St, St Paul, MN 55155 <https://cfb.mn.gov/>



Registration and Statement of Organization Principal Campaign Committee

under Minn. Stat. §§ 10A.14 and 10A.19

Instructions

- This statement is due at the Campaign Finance and Public Disclosure Board office within 14 days after the Candidate raises or spends in excess of \$750, or within 10 days after any change in previously filed information.
- All required sections must be filled in before the committee can be registered.
- This form may be emailed to cf.board@state.mn.us or faxed to 651-539-1196; 800-357-4114
- All information on this form or report is public information and may be published on the Board's website at <https://cfb.mn.gov/>
- It is unlawful to use this information for commercial purposes.
- Do not use pencil or red ink.
- Board staff may also be reached by phone at 651-539-1187 or 800-657-3889 or by email at cf.board@state.mn.us

Registration

New Registration

Amendment: Registration No. _____

Candidate

Candidate name	
Address (Line 1)	
Address (Line 2)	
City, state, zip	
Telephone (Daytime)	Email address (Required, or write "No email")

Office sought

Constitutional office (Specify) _____ Senate: Distr # _____ House of Representatives: Distr # _____
 Supreme Court Appeals Court District Court: Distr # _____ Seat # _____

Party affiliation

Democratic Farmer Labor Grassroots-Legalize Cannabis Party Independence Party Minnesota Libertarian Party Minnesota
 Republican Party Minnesota Green Party Minn Legal Marijuana Now Party Other _____

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Committee (Required)**Chair (Required)**

Committee name		Chair name
Address (Line 1)		Address (Line 1)
Address (Line 2)		Address (Line 2)
City, state, zip		City, state, zip
Telephone (Daytime)	Fax number	Telephone (Daytime)
Committee website address		Email address (Required, or write "No email")

Treasurer (Required)**Deputy treasurer (Optional)**

Treasurer name	Deputy treasurer name
Address (Line 1)	Address (Line 1)
Address (Line 2)	Address (Line 2)
City, state, zip	City, state, zip
Telephone (Daytime)	Telephone (Daytime)
Email address (Required ,or write "No email")	Email address

Committee bank account(s) (Must be opened before registering committee)

1. Name of bank	2. Name of bank
Address of bank (Line 1)	Address of bank (Line 1)
Address of bank (line 2)	Address of bank (Line 2)
City, state, zip of bank	City, state, zip of bank

Certification

I, _____, certify that this statement represents the single registration for this candidate for this office and that the statement is complete, true, and correct.

Print or type name

Signature of treasurer or candidate

Date

Any person who signs and certifies to be true a report or statement which the person knows contains false information, or who knowingly omits required information, is subject to a civil penalty imposed by the Board of up to \$3,000 and is subject to criminal prosecution for a gross misdemeanor.

Minnesota Campaign Finance and Public Disclosure Board

PUBLIC SUBSIDY AGREEMENT House of Representatives

Candidate's Name	
Office Sought House of Representatives	District
Telephone with area code	Email address
Committee registration number	

Terms of Agreement:

As a candidate for the House of Representatives, I wish to participate in Minnesota's public subsidy system, which consists of a political contribution refund program and a program of direct payments to candidates. I understand that signing this agreement does not guarantee that I will receive direct payments under that portion of the public subsidy system. As a condition of participating in the public subsidy programs, I hereby agree to the following:

1. I and my principal campaign committee will abide by the statutory campaign expenditure limit for a House of Representatives candidate through December 31, 2024. I understand that campaign expenditures include the total of my committee's monetary campaign expenditures, in-kind campaign expenditures, and unpaid campaign expenditures during the two-year election cycle. The base spending limit for my committee during the 2023 – 2024 election cycle is \$80,300.
2. I will not contribute to my principal campaign committee more than \$5,000 in total during the two-year period from January 1, 2023, through December 31, 2024. I understand that my contribution total includes my cash and in-kind contributions and the outstanding balance of any loans I make to my principal campaign committee.
3. My principal campaign committee will return with its 2024 year-end report of receipts and expenditures the amount of public subsidy received (if any) that exceeds my actual campaign expenditures.
4. I and my principal campaign committee will make no independent expenditures.
5. I and my principal campaign committee will comply with Minnesota Statutes section 10A.38, which relates to closed captioning for deaf and hard-of-hearing persons.

I have read and understand this agreement and I understand that it is a binding legal contract. I know that once I sign and file it, I may not cancel or rescind it even if I do not meet the other requirements to receive direct payments of public subsidy.

Signature of candidate

Date signed

Statement of qualification for first-time candidate campaign expenditure limit increase (see instructions). I have reviewed the requirements for a first-time campaign expenditure limit increase and by signing below, I claim eligibility for this increase.

Signature of candidate

Date signed

PUBLIC SUBSIDY AGREEMENT

House of Representatives

Why file this agreement. This agreement must be completed and filed by candidates for state legislative office as a condition of eligibility for the political contribution refund program and the direct payments program of the Minnesota public subsidy system. You may not issue political contribution refund receipts for contributions received before this agreement is signed and filed with the Board. Contributions made prior to the date you file this agreement are NOT eligible for the political contribution refund program.

How to file this agreement. This agreement may be filed by mailing it to: Campaign Finance and Public Disclosure Board, 658 Cedar St, Suite 190, St. Paul, MN 55155. It may also be filed by fax to 651-539-1196 or 800-357-4114 or by email to cfb.reports@state.mn.us.

You must confirm the filing of this agreement. An agreement that is lost in the mail or is the subject of a failed or unreceived fax or email is not a filed agreement. After you file this agreement, you must confirm its receipt and filing by the Board. You may do this by checking the candidate information tab on your committee's page on the Board's website, by searching your name at <https://cfb.mn.gov/reports/#/public-subsidy-agreement>, or by calling 651-539-1188.

Deadline: This agreement must be signed and filed with the Board no later than July 23, 2024.

For assistance: Questions may be directed to Board staff at 651-539-1188 or 800-657-3889.

Additional requirements to qualify for direct payments of public subsidy

Signing and filing this public subsidy agreement is just one step in qualifying for direct public subsidy payments. To be eligible to receive direct payments of public subsidy funds you must also:

1. Raise at least \$1,500 in monetary contributions from January 1, 2023, through July 22, 2024, from persons eligible to vote in Minnesota. To count a contribution in this total:
 - You must have the name and address of the contributor, no matter how small the contribution;
 - You may count only the first \$50 received from each contributor; and
 - You may not count in-kind contributions.
2. File, no later than July 29, 2024, an Affidavit of Contributions verifying that the required amount of qualifying contributions was received. The Affidavit of Contributions is a separate document from the pre-primary report, also due July 29, 2024. Both documents may be filed electronically by a candidate using the Board's Campaign Finance Reporter software.
3. Be on the general election ballot either because you won the primary election or you had no opponent in the primary election.

Spending limit increase for candidates running for office for the first time

The spending limit is increased by 10% for a candidate who has not previously held the same office, whose name has not previously been on the primary or general election ballot for that office, and who has not in the past 10 years raised or spent more than \$750 to run for any other office whose territory now includes a population that is more than one-third of the population in the territory of the new office.

If you meet the above requirements for a spending limit increase, sign the statement of qualification for the first-time candidate campaign expenditure limit increase at the bottom of the public subsidy agreement form.

Closed captioning

As a condition of eligibility for the public subsidy programs, you agree to comply with Minnesota Statutes section 10A.38. This statute applies to any professionally produced visual or audio recording of two minutes or less that is produced by a candidate for the purpose of influencing the nomination or election of the candidate and disseminated as an advertisement via broadcast or cable television, radio, or the candidate's website. You must include closed captioning or provide a transcription, as required by Minnesota Statutes section 10A.38, or file a statement with the Board setting forth the reasons for not doing so before the advertisement is disseminated.

This document is available in alternative formats to individuals with disabilities by calling 651-539-1180 or 800-657-3889; or for TTY/TDD communications contact us through the Minnesota Relay Service at 800-627-3529.